

Admission Appeals Timetable

Secondary School

- Secondary School Allocation Day – Monday 2 March 2015
- Deadline for Receipt of a Secondary School Admission Appeal Form – Friday 10 April 2015
- Secondary School Admission Appeals must be heard within 40 school days of deadline to lodge appeal and will be held between Tuesday 6 May to Tuesday 16 June 2015
- Notification of appeal hearing date – At least 10 school days before the appeal hearing
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing
- Deadline to submit additional information to the Clerk to the Independent Appeals Panel – At least three days prior to your appeal date
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made.

Primary School

- Primary School Allocation Day - Thursday 16 April 2015
- Deadline for Receipt of a Primary School Admission Appeal Form - Friday 22 May 2015
- Primary School Admission Appeals must be heard within 40 school days of deadline to lodge appeal and will be held between Monday 15 June to Monday 20 July 2015
- Notification of appeal hearing date – At least 10 school days before the appeal hearing
- Deadline for the Admission Authority to submit their case papers to the Clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing

- Deadline to submit additional information to the clerk to the Independent Appeal Panel – At least 3 days prior to your appeal date
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made.

In Year Appeals

- Deadline for Receipt of an In Year Admission Appeal Form – Within 25 school days of the date of your refusal letter
- In Year Appeals will be held within 30 school days of the appeal being lodged
- Notification of Appeal Hearing date – At least 10 school days before the appeal hearing
- Deadline for the Admission Authority to submit their case papers to the clerk to the Independent Appeals Panel – At least 9 working days before the date of the appeal hearing
- Clerk to send appeal papers to Appellants, Panel and the Admission Authority – At least 7 working days before the date of the appeal hearing
- Deadline to submit additional information to the Clerk to the Independent Appeal panel – At least 3 days prior to your appeal date
- Decision Letter sent to appellants and Admission Authority within 5 school days of the decision being made (usually within one school day of the decision being made)